

#### **GOVERNMENT OF ASSAM**

### STATE PROJECT MANAGEMENT UNIT, NEER NIRMAL PARIYOJANA, ASSAM

RWSSP-LIS, World Bank Project, 5th Floor, Redstone Building, G.S Road, Dispur, Guwahati – 781006
Website: www.nnpphedassam.org Phone No. 0361 – 2334345 Email ID: assam\_worldbank@rediffmail.com

No. SPMU/PROC/DPMU EQUIP,ITEMS,SERV,/225/2017-18/ 9 6 9 9

Date: 3 November 2017

### INVITATION FOR QUOTATIONS FOR SUPPLY OF GOODS UNDER SHOPPING METHOD

To:

Subject: INVITATION FOR QUOTATIONS FOR "PROCUREMENT OF FURNITURE, FIXTURES AND EQUIPMENT FOR DISTRICT PROJECT MANAGEMENT UNIT-JORHAT, NEER NIRMAL PARIYOJANA, ASSAM"

1. You are invited to submit your most competitive quotation for the following goods:

S. No.	Brief Description of the Goods	Specifications	Quantity in No.	Delivery Period	Place of Delivery	Installation Requirement if any
1	Office Almirah			30 days from the date of issue of	District Project Managem- ent Unit-	Demonstra- tion and installation are required.
2	Office Table	Size: Main Desk: 1200Wx600Dx750H, Side Unit: 900Wx450Dx750H (mm), Mobile Pedestal:390Wx 435Dx 529H (mm) Colour: As directed Equivalent Model: Godrej Office Table: Mayfair Main Desk+Side Unit+Mobile Pedestal	1	Supply Order	Jorhat, Neer Nirmal Pariyojana, Assam, PHE Jorhat Division, Jorhat	·
3	Office Table with CPU Hanger	Size: 1500Wx750Dx728H (mm) Colour: As directed Equivalent Model: Godrej Office Table Enterprise 1500 with CPU Holder and Storage Space	3			
4	Revolving Chair–High Back	Size: 760Wx760Dx1015-1175H (mm), Seat Height: 469-559 (mm) Equivalent Model: Godrej Kareena High Back	1			
5	Revolving Chair-Mid Back	Size: W 760Wx760Dx890-1050H (mm), Seat Height: 469-559 (mm) Equivalent Model: Godrej Kareena Mid Back	3		۸	
6	Chair without Arms	Size: 560Lx436Wx870H (mm) Plastic material Colour: As direted Equivalent Model: Neelkamal CHR4025	60		S C C N N	SAM ·

No. Description of the Goods		Specifications	Quantity in No.	Delivery Period	Place of Delivery	Installation Requirement if any
7 Water purifier		5 watts 16 watt 30 V 50Hz 6) kg x102.5x307 (mm) approx. 5 indicate when powered on to flow out cation system	1			
8 Air Conditioner	Equivalent Capacity: 1.0 Too Control console: Level: Not more Installation type: Display type: Dig Stabilizer free op 3 Star Energy Ef	Remote Control, Indoor Noise than 41db Split, ital LED display teration ficient with BIS mark by on compressor.	2			
9 Air Conditioner	Equivalent Capacity: 1.5 To Control console: Level: Not more Installation type: Display type: Dig Stabilizer free op 3 Star Energy Ef	Remote Control, Indoor Noise than 41db Split, pital LED display peration ficient with BIS mark by on compressor.	2			
10 Photocopier	Print Specifications Printing Method  Print Speed A4 Print Resolution Print Quality with Image Refinement Technology Print Language  Auto Duplex Print Available Paper Size for Auto Duplex Print Print Margins  Direct Print from USB Print Features  Copy Specifications	Monochrome Laser Beam Printing Up to 33ppm 600 x 600dpi 1200 x 1200dpi (equivalent) 2400 (equivalent) x 600dpi  UFR II, PCL 6, Adobe PostScript3  Standard  A4, Legal 1, Letter, Foolscap, Indian Legal  10mm - top, bottom, left, right (Envelope Size) 5mm - top, bottom, left, right (Other than Envelope Size)  Supported File format: JPEG, TIFF, PDF  Poster, Booklet, Watermark, Page Composer, Toner Saver	1	į.		SAMO

lo.	Brief Description of the Goods		Specifications		Quantity in No.	Delivery Period	Place of Delivery	Installation Requirement if any
		Maximum Number of Copies	Up to 999 copies					
		Reduce/Enlarge ment	25 - 400% in 1% i	increments				
		Copy Features	Frame Erase, Me on 1, 4 on 1, ID C					
		Scan Specifications						
		Scan Type	Color Contact Ima	age Sensor				
		Scan Resolution	Optical: Up to 600 Driver Enhanced: 9600dpi					
		Scan Speed	(Monochrome)	Approx. 3 sec per sheet (Monochrome) Approx. 7 sec per sheet				
		Color Depth	24-bit					
		Duplex Scan	Yes					
		Pull Scan	Yes, USB and Ne					
		Push Scan (Scan To PC) with MF Scan Utility	Yes, USB and Ne	twork				
		Scan To USB (via USB Host)	Yes					
		Scan To Cloud	MF Scan Utility					
		Scan Driver Compatibility	TWAIN, WIA					
		SEND Specifications SEND Method	SMB, E-mail, FTP	iFAX Simple				
		Colour Mode	Full Colour, Grays					
		Scan Resolution	300 x 300dpi, 200	x 200dpi				
		File Format	JPEG, TIFF, PDF PDF, PDF (OCR)	, Compact				
		Paper Handling Specifications						
		Duplex Auto Document Feeder (ADF) (Based on 80g/m²)	50 sheets					
		Available Paper Size for ADF	Maximum Legal					
		Paper Input (Based on Plain Paper 60-	Standard Cassette	250 sheets				
		89g/m²)	Multi-Purpose Tray Optional Paper	50 sheets				
			Feeder  Maximum Paper	800 sheets				
		Paper Output	Capacity  150 sheets (face of					
			(face up)					
		Paper Sizes	Standard Cassette / Optional Paper Feeder	Maximum Legal				3.5
			Multi-Purpose Tray	Maximum Legal			SSS SSS	( a
		Connectivity &					A	IN NWdS*

S. No.	Brief Description of the Goods		Specification	ons	Quantity in No.	Delivery Period	Place of Delivery	Installation Requirement if any
		Software						,
		Standard Interfaces	Wired	USB Device 2.0 High- Speed, 10 / 100 / 1000 Base-T Ethernet (Network)				
			Wireless	Wi-Fi 802.11b/g/n (Infrastructu re mode, WPS Easy Setup), Direct Connection				
		Network Protocol	(IPv4, IPv6) Scan: Emai (IPv4, IPv6) TCP / IP Ap Bonjour (mL HTTPS, PO (IPv4, IPv6) DHCP, ARF WINS (IPv4	I, SMB, WSD-Scan plication Services: DNS), HTTP, P before SMTP P + PING, Auto IP, DHCPv6 (IPv6) ht: SNMPv1,				
		Network Security	Wired	IP / Mac address filtering, HTTPS, SNMPv3, IEEE802.1x				
			Wireless	WEP 64 / 128 bit, WPA-PSK (TKIP / AES), WPA2- PSK (AES)	Na .			
		One-Push Wireless Configuration	Wi-Fi Protec	sted Setup (WPS)				
		Department ID	Yes, up to 3	00 IDs				
		Mobile Solutions	Print Service	IT Business, rint™, Mopria® e, Google Cloud on Print Service				
		Address Book	LDAP					
		Compatible Operating Systems <sup>13</sup>	Windows® 1 Windows® \	0, Windows® 7, /ista				
		Software Included	Utility, MF So	r, Fax driver, er, Network Scan can Utility, Presto! er, Toner Status				
		General Specifications						
		Device Memory	1 GB					
		Power Requirements	AC 220 - 240 60Hz (±2Hz)	OV (±10%), 50 /				

2. Government of India has received a credit from the International Development Association equivalent to US\$500 billion towards the cost of the Rural Water Supply and Sanitation Project for Low Income States, now renamed as Neer Nirmal Pariyojana. The State Project Management Unit; Neer Nirmal Pariyona, Assam (SPMU, NNP-Assam), an implementing agency, intends to apply a part of the proceeds of this credit to eligible payments under the contract for which this Invitation for Quotations is issued.

1

3. Bidding will be conducted under Shopping procurement method, specified in the World Bank's "Guidelines - Procurement of Goods, Works and Non-Consulting Services under IBRD Loans and IDA Credits and Grants by World Bank's Borrowers" and is open to all eligible bidders.

#### 4. Bid Price:

- (a) The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and re-writing.
- (b) Goods and Services Tax (GST) shall be shown separately.
- (c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- (d) The Prices shall be quoted in Indian Rupees only.
- 5. Each bidder shall submit only one quotation. Bidder shall not contact other bidders in matters relating to this quotation.
- 6. The bidder shall submit the quotation as per format attached at **Appendix 1**. The quotation in the attached format should be sealed in an envelope and addressed to and delivered to the address given below. The envelope shall be prominently marked on top with "PROCUREMENT OF FURNITURE, FIXTURES AND EQUIPMENT FOR DISTRICT PROJECT MANAGEMENT UNITJORHAT, NEER NIRMAL PARIYOJANA, ASSAM."
- 7. Incomplete or conditional quotation shall not be entertained. No quotation shall be accepted after closing date and time.
- 8. All the supplier participating in the bidding process must submit:
  - (a) Power of Attorney to sign the quotation;
  - (b) photocopy of Trade Licence;
  - (c) photocopy of GST Registration Certificate;
  - (d) photocopy of PAN Card;
  - documents in support of existence and experience of the firm/organisation for a minimum of three years;
  - (f) provision of After/Post Sale Service facilities;
  - (g) a Certificate to the effect that the firm/organization is not blacklisted by any government department/semi-government/public sector organization; and
  - (h) copy of all pages of Invitation for Quotations signed by the authorized signatory.
- 9. A bidder should quote price for a single Make/Brand for a particular item. In case, if the bidder quote price for multiple Make /Brands for the same item, then such quotations may be cancelled without further communication. Conditional quotation shall not be accepted.
- 10. Any firm/organization blacklisted by a government department/semi-government/public sector organization shall not be considered for this quotation process and the quotation will be rejected straightway.
- 11. **Validity of Quotation:** Quotation shall remain valid for a period not less than 45 days after the deadline date specified for submission and no request for any variation in quoted retes and/withdrawal of quotation on any ground by successful bidder shall be entertained during the validity period.

- Evaluation of Quotations: The Client will evaluate and compare the quotations determined 12. to be substantially responsive i.e. which
  - are properly signed; and (a)
  - conform to the terms and conditions, and specifications. (b)
- 12.1. The Quotations would be evaluated for all the items together.
- 12.2. GST shall not be taken into account in evaluation.
- In evaluating the quotations, the Client will determine the evaluated price for each proposal by 12.3. adjusting the price quotation to correct any arithmetical errors as follows:
  - where there is a discrepancy between unit rates in figures and in words, the rates in (a) words will govern; and
  - if a bidder refuses to accept the correction, his quotation will be rejected. (b)
- To assist in the analysis, evaluation and computation of the quotations, the SPMU, NNP-12.4. Assam may ask bidders individually for clarification of their quotations. The request for clarification and the response shall be in writing.
- The SPMU, NNP-Assam may invite the lowest evaluated bidder for negotiations. 12.5.
- Award of contract: The Client will award the contract to the bidder whose quotation has 13. been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
- Notwithstanding the above, the Client reserves the right to accept or reject any of the 13.1. quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- The bidder whose quotation is accepted will be notified of the award of contract by the Client 13.2. prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order (format attached as Appendix 2).
- Payment shall be made within 25 days after supply of the goods in good / acceptable conditions and receipt of the Invoice from the bidder.
- Normal commercial warranty/ guarantee shall be applicable to the supplied goods. 15.
- You are requested to provide your offer latest by 15.00 hours on 16 November 2017. Quotations will be opened immediately after deadline for submission of quotations in the presence of the bidders or their authorized representatives, who choose to attend.

We look forward to receiving your quotations and thank you for your interest in this project. 17.

Project Director

State Project Management Unit Neer Nirmal Pariyojana, Assam

5th Floor, Redstone Building, G.S Road, Dispur, Guwahati - 781006



# (To be given by the supplier in their official letter head)

# **FORMAT OF QUOTATION**

Ref: IFQ No.

dated

S.	Brief Description	Specifications	Quantity	Quoted Unit Rate in INR	Total Amount in II Excluding GST	
No.	of the Goods	Specifications	in No.	Excluding GST	In Figures	In Words
1	Office Almirah	Size: 1981H x 916W x 486D (mm) Material: Steel Colour: As directed Equivalent Model: Godrej Storewel Plain	6	1		
	Office	Size: Main Desk: 1200Wx600Dx750H, Side Unit: 900Wx450Dx750H (mm), Mobile Pedestal:390Wx 435Dx 529H (mm)	>			ear.
2	Office Table	Colour: As directed	1			
		Equivalent Model: Godrej Office Table: Mayfair Main Desk+Side Unit+Mobile Pedestal				
3	Office Table with CPU Hanger	Size: 1500Wx750Dx728H (mm) Colour: As directed Equivalent Model: Godrej Office Table Enterprise 1500 with CPU Holder and Storage Space	3			
4	Revolving Chair–High Back	Size: 760Wx760Dx1015-1175H (mm), Seat Height: 469-559 (mm) Equivalent Model: Godrej Kareena High Back	1			
5	Revolving Chair-Mid Back	Size: W 760Wx760Dx890-1050H (mm), Seat Height: 469-559 (mm) Equivalent Model: Godrej Kareena Mid Back	3			
6	Chair without Arms	Size: 560Lx436Wx870H (mm) Plastic material Colour: As direted Equivalent Model: Neelkamal CHR4025	60			
7	Water purifier	Water Flow Rate: 3 Litre per min Power Rating: 35 watts Ultraviolet Lamp: 16 watt Rated Voltage: 230 V 50Hz Fuse: 250 mA (S) Net Weight: 6.5 kg Dimensions: 355x102.5x307 (mm) approx. LED indicators to indicate when powered on and water ready to flow out Four stage purification system UV lamp Auto shut-off of UV lamp R.O.: No	1			
8	Air Conditioner	Panasonic/Blue Star/Carrier/Voltas or Equivalent Capacity: 1.0 Ton, Control console: Remote Control, Indoor Noise Level: Not more than 41db	2		1000	(P

S.	Brief		Considerations	Quantity	Quoted Unit Rate	Total Amount in INR Excluding GST		
No.	Description of the Goods		Specifications	in No.	in INR Excluding GST	In Figures	In Words	
			gital LED display peration fficient with BIS mark ty on compressor.					
9	Air Conditioner	Equivalent Capacity: 1.5 To Control console: Level: Not more Installation type: Display type: Dig Stabilizer free op 3 Star Energy Et 10 years warran Colour: As direct	Remote Control, Indoor Noise than 41db Split, gital LED display peration fficient with BIS mark ty on compressor.	2				
		Print Specifications						
		Printing Method	Monochrome Laser Beam Printing					
		Print Speed A4	Up to 33ppm					
		Print Resolution	600 x 600dpi					
		Print Quality with Image Refinement Technology	1200 x 1200dpi (equivalent) 2400 (equivalent) x 600dpi					
		Print Language	UFR II, PCL 6, Adobe PostScript3			*		
		Auto Duplex Print	Standard					
		Available Paper Size for Auto Duplex Print	A4, Legal <sup>†</sup> , Letter, Foolscap, Indian Legal					
		Print Margins	10mm - top, bottom, left, right (Envelope Size) 5mm - top, bottom, left, right (Other than Envelope Size)					
10	Potocopier	Direct Print from USB	Supported File format: JPEG, TIFF, PDF	1				
	·	Print Features	Poster, Booklet, Watermark, Page Composer, Toner Saver					
		Copy Specifications						
		Copy Speed A4	Up to 33ppm					
		Copy Resolution	Up to 600 x 600dpi					
		Maximum Number of Copies	Up to 999 copies					
		Reduce/Enlarge ment	25 - 400% in 1% increments					
		Copy Features	Frame Erase, Memory Sort, 2 on 1, 4 on 1, ID Card Copy					
		Scan Specifications				ı		
		Scan Type	Color Contact Image Sensor					
		Scan Resolution	Optical: Up to 600 x 600dpi Driver Enhanced: Up to 9600 x 9600dpi				13.	
		Scan Speed	Approx. 3 sec per sheet (Monochrome) Approx. 7 sec per sheet				SSAM	

S.	Brief Description	Specifications		Quantity	Quoted Unit Rate in INR	Total Amount in INR Excluding GST		
lo.	of the Goods				in No.	Excluding GST	In Figures	In Words
			(Colour)					
		Color Depth	24-bit					
		Duplex Scan	Yes					
		Pull Scan	Yes, USB and Ne	twork				
		Push Scan (Scan To PC) with MF Scan Utility	Yes, USB and Ne	twork				
	ľ	Scan To USB (via USB Host)	Yes					
		Scan To Cloud	MF Scan Utility					
		Scan Driver Compatibility	TWAIN, WIA					
		SEND Specifications				ı		
		SEND Method	SMB, E-mail, FTP	, iFAX Simple				
		Colour Mode	Full Colour, Grays Monochrome	scale,				
		Scan Resolution	300 x 300dpi, 200	x 200dpi				
		File Format	JPEG, TIFF, PDF PDF, PDF (OCR)	, Compact				
		Paper Handling Specifications						
		Duplex Auto Document Feeder (ADF) (Based on 80g/m²)	50 sheets					
		Available Paper Size for ADF	Maximum Legal					
		Paper Input (Based on Plain	Standard Cassette	250 sheets				
		Paper 60- 89g/m²)	Multi-Purpose Tray	50 sheets				
			Optional Paper Feeder	500 sheets				
			Maximum Paper Capacity	800 sheets				
		Paper Output	150 sheets (face of (face up)	lown), 1 sheet				
		Paper Sizes	Standard Cassette / Optional Paper Feeder	Maximum Legal				
			Multi-Purpose Tray	Maximum Legal				
		Connectivity & Software						
		Standard Interfaces	Wired	USB Device 2.0 High- Speed, 10 / 100 / 1000 Base-T Ethernet (Network)				
		557	Wireless	Wi-Fi 802.11b/g/n (Infrastructu re mode, WPS Easy Setup),			NA CONTRACTOR OF THE PARTY OF T	D.

S.	Brief Description		Specificatio	ns		Quantity	Quoted Unit Rate in INR	Total Amount in INR Excluding GST	
No.	of the Goods		opecinicatio	113		in No.	Excluding GST	In Figures	In Words
					Direct Connection				
		Network Protocol	Print: LPD, I (IPv4, IPv6) Scan: Email (IPv4, IPv6) TCP / IP Ap Bonjour (mE HTTPS, PO (IPv4, IPv6) DHCP, ARP WINS (IPv4 Managemer SNMPv3 (IF	RAW, W  I, SMB, V  plication  DNS), H7  P before  P + PING  ), DHCP  nt: SNMF	SD-Print  WSD-Scan  Services:  ITP,  SMTP  Auto IP,  v6 (IPv6)  Pv1,				
		Network Security	Wired						
			Wireless	WPA-	64 / 128 bit, PSK (TKIP / WPA2- AES)				
		One-Push Wireless Configuration	Wi-Fi Protec	cted Setu	ıp (WPS)				
		Department ID	Yes, up to 3	00 IDs					
-		Mobile Solutions	Canon PRIN Apple® AirP Print Service Print™, Can	rint™, N e, Googl	lopria® e Cloud				
		Address Book	LDAP						
		Compatible Operating Systems	Windows® \ Windows® \		ows® 7,				
		Software Included	Printer drive Scanner driv Utility, MF S PageManag	/er, Netv can Utili	vork Scan ty, Presto!				
		General Specifications							
		Device Memory	1 GB						
		Power Requirements	AC 220 - 24 60Hz (±2Hz)		%), 50 /				
OT	AL EXCLUDIN	G GST				l'.			
ST									
OTA	AL INCLUDING	G GST							

<sup>\*</sup>The evaluation will be done taking all the goods together

### **Gross Total Amount Including GST: INR**

We agree to supply the above goods in accordance with the technical specifications	for a total
contract price of INR (amount in figures	) (INDIAN
RUPEES(amount in	words))
within the period specified in the Invitation for Quotations.	

We also confirm that the normal commercial warrantee/guarantee of ...... months shall apply offered goods.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery or collusive agreements with competitors.

Signature of Supplier

Date:



#### **GOVERNMENT OF ASSAM**

# STATE PROJECT MANAGEMENT UNIT, NEER NIRMAL PARIYOJANA, ASSAM

RWSSP-LIS, World Bank Project, 5th Floor, Redstone Building, G.S Road, Dispur, Guwahati – 781006

Website: <a href="https://www.nnpphedassam.org">www.nnpphedassam.org</a>
Phone No. 0361 – 2334345

Email ID: assam\_worldbank@rediffmail.com

	SUPPLY ORDER	
То:		
Subject:	PROCUREMENT OF FURNITURE, FIXTURES PROJECT MANAGEMENT UNIT-JORHAT, NEE	AND EQUIPMENT FOR DISTRICT R NIRMAL PARIYOJANA, ASSAM
Ref.:	Your Quotation no.	dated

1. Your quotation no of (Date) for the supply of has been accepted. You are requested to supply the following goods at the rates quoted by you and specified against each as per the specifications and terms & conditions specified hereunder:

S.	Brief Description	Specifications	Quantity	Quoted Unit Rate in INR Excluding GST	Total Amount in INR Excluding GST	
No.	of the Goods	Фрозпольно	in No.		In Figures	In Words
TOTA	AL EXCLUDING GST					
GST						
TOTA	L INCLUDING GST					

### **Gross Total Amount Including GST: INR**

- 2. Delivery Period: 30 days from the date of issue of this Supply Order.
- 3. Place of delivery: Jorhat, Assam
- 4. Consignee Address:

No.

Design Build Engineer District Project Management Unit-Jorhat, Neer Nirmal Pariyojana, Assam



PHE Jorhat Division Jorhat, Assam Pin: 785001

- 5. GST will be considered at actual prevailing on the date of supply.
- 6. Standard Manufactures commercial Warranty/Guarantee shall be months from the date of delivery and acceptance.
- 7. Payment shall be made within 25 days after supply of the goods in good / acceptable conditions and receipt of the Invoice from the bidder.

Project Director State Project Management Unit Neer Nirmal Pariyojana, Assam 5th Floor, Redstone Building G.S Road, Dispur Guwahati – 781006

