



## GOVERNMENT OF ASSAM

### STATE PROJECT MANAGEMENT UNIT, NEER NIRMAL PARIYOJANA, ASSAM

RWSSP-LIS, World Bank Project, 5th Floor, Redstone Building, G.S. Road, Dispur, Guwahati - 781022

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No. SPMU/PROCS/RATE CONTRACT/177/2016-17/4925 (A)

Date: 24 April 2018

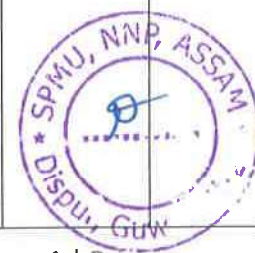
### INVITATION FOR QUOTATIONS FOR SUPPLY OF GOODS UNDER SHOPPING METHOD

To:

**Subject: INVITATION FOR QUOTATIONS FOR "PROCUREMENT OF COMPUTER PERIPHERALS" [Ref No. IN-SPMU-ASSAM-60057-GO-RFQ]"**

1. You are invited to submit your most competitive quotation for the following goods:

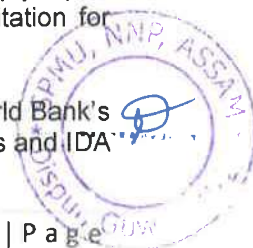
S. No.	Brief Description of the Goods	Specifications	Unit	Quantity in No.	Delivery Period	Place of Delivery	Installation Requirement If any
1	Compact Disc Re-writable- (CD-RW)	<b>SONY/MOSER BAER OR EQUIVALENT:</b> No. of times re-writable: 1000 Capacity: 700 Mb Replacement applicable if CD-RW is found damaged or not working as claimed	Box with 10 no. of CDs	1	30 days from the date of issue of Supply Order	State Project Management Unit, Neer Nirmal Pariyojana -Assam, 5 <sup>th</sup> Floor, Redstone Building, G.S. Road, Dispur, Guwahati-781022	Demonstration and installation are required.
2	Digital Versatile Disc (DVD) - blank	<b>SONY/MOSER BAER OR EQUIVALENT:</b> Capacity: 4.7 GB each Replacement applicable if DVD is found damaged or not working as claimed	Box with 10 no. of DVDs	1			
3	Computer CD Wallet (80 CD Capacity)	Outer material: Leather Good quality zips No. of compartments: 1 or more Capacity: 80 CDs	Each	1			
4	CD plastic sleeves	Good quality material, good quality adhesive, airtight when closed	Box with 50 no. of plastic sleeves	1			
5	CD jewel cases	Material: Good quality plastic, sturdy make	Each	50			
6	USB Hybrid Pen Drive - 16 GB (USB 3.0 or higher)	<b>SANDISK/TRANSCEND/SONY OR EQUIVALENT:</b> HYBRID PEN DRIVE WITH MICRO-USB & STANDARD USB INTERFACE & DUAL CONNECTOR FLASH DRIVE O BE USED WITH PC & TABLET PC'S/ MOBILE PHONES, Memory: 16 GB, Hardware interface: USB 3.0 or higher (backward compatible with USB 2.0), Transfer Speed: 100 - 130 mbps, HYBRID PEN DRIVE WITH MICRO-USB & STANDARD USB INTERFACE & DUAL CONNECTOR FLASH DRIVE O BE USED WITH PC & TABLET PC'S/ *MOBILE PHONES Warranty applicable: 5 years brand replacement warrantee	Each	5			
7	Multimedia USB Keyboard and Mouse Combo- Wired	<b>LOGITECH/DELL/HP OR EQUIVALENT:</b> 104 keys, Standard layout with full-size F-keys and number pad, spill-resistant, adjustable tilt legs on bottom to increase the keyboard tilt by 8 degrees, Plug-and-play USB connection	Each	1			



S. No.	Brief Description of the Goods	Specifications	Unit	Quantity in No.	Delivery Period	Place of Delivery	Installation Requirement If any
		without the need to install, Easy-to-read bold and white character prints on keys, soft and silent keystrokes while typing, Glowing LED lights to indicate Caps Lock, Num Lock, and Scroll Lock, Warranty applicable: 3 years limited hardware replacement warrantee <b>(Equivalent model: Logitech MK200 Media Wired Keyboard and Mouse Combo)</b>					
8	Multimedia USB Keyboard and Mouse Set - Wireless	<b>LOGITECH/DELL/HP OR EQUIVALENT:</b> Battery powered: 2 AAA (keyboard) and 1 AA (mouse) batteries, Unifying nano receiver for keyboard and mouse, Connection up to 10-meters without delays or dropouts, Glowing LED lights to indicate Caps Lock, Num Lock, and Scroll Lock, full size arrow (direction) keys. Warranty applicable: 3 years limited hardware warrantee	Each	1			
9	HP Laserjet 410A (CF410A) Yellow Toner	Genuine HP Laserjet 410A (CF410A) Yellow Toner compatible with Color LaserJet Pro M452DN Printer	Each	2			
10	HP Laserjet 410A (CF410A) Magneta Toner	Genuine HP Laserjet 410A (CF410A) Magneta Toner compatible with Color LaserJet Pro M452DN Printer	Each	2			
11	HP Laserjet 410A (CF410A) Cyan Toner	Genuine HP Laserjet 410A (CF410A) Cyan Toner compatible with Color LaserJet Pro M452DN Printer	Each	2			
12	HP Laserjet 410A (CF410A) Black Toner	Genuine HP Laserjet 410A (CF410A) Black Toner compatible with Color LaserJet Pro M452DN Printer	Each	2			
13	HP LaserJet printer cartridge 88A Toner	Genuine HP LaserJet printer cartridge 88A Toner compatible with	Each	9			
14	HP LaserJet printer cartridge 79A Toner	Genuine HP LaserJet printer cartridge 79A Toner compatible with Color LaserJet Pro M452DN Printer	Each	9			
15	HP LaserJet printer cartridge 18A Toner	Genuine HP LaserJet printer cartridge 18A Toner compatible with HP LaserJet Pro MFP M132NW Printer	Each	15			
16	Canon PG-47 Fine Cartridge (Black)	Genuine Canon PG-47 Fine Cartridge (Black) compatible with Canon Pixma E400 Printer	Each	6			
17	Canon CL-57 Fine Cartridge (Colour)	Genuine Canon CL-57 Fine Cartridge (Colour) compatible with Canon Pixma E400 Printer	Each	6			
18	Canon NPG 57 Toner	Genuine Canon NPG 57 Toner compatible with Canon Image Runner Advance 4225 MFP Machine	Each	2			
19	Tripod with Projector Screen, Size: 6x4 Ft. (without Projector)	Dimensions: 183 X 122 CMS (approx.) Screen material: Matte White Projection Screen Fabric to support 3D and Full HDTV Accessories: Tripod Stand and Good Quality Case for storage	Each	1			
20	Compact Disc Re-writable- (CD-RW)	<b>SONY/MOSER BAER OR EQUIVALENT:</b> No. of times re-writable: 1000 Capacity: 700 Mb Replacement applicable if CD-RW is found damaged or not working as claimed	Box with 10 no. of CDs	1			

2. Government of India has received a credit from the International Development Association equivalent to US\$500 billion towards the cost of the Rural Water Supply and Sanitation Project for Low Income States, now renamed as Neer Nirmal Pariyojana. The State Project Management Unit, Neer Nirmal Pariyona, Assam (SPMU, NNP-Assam), an implementing agency, intends to apply a part of the proceeds of this credit to eligible payments under the contract for which this Invitation for Quotations is issued.

3. Bidding will be conducted under Shopping procurement method, specified in the World Bank's "Guidelines - Procurement of Goods, Works and Non-Consulting Services under IBRD Loans and IDA Credits and Grants by World Bank's Borrowers" and is open to all eligible bidders.



4. **Bid Price:**

- (a) The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and re-writing.
- (b) Goods and Services Tax (GST) shall be shown separately.
- (c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- (d) The Prices shall be quoted in Indian Rupees only.

5. Each bidder shall submit only one quotation. Bidder shall not contact other bidders in matters relating to this quotation.

6. The bidder shall submit the quotation as per format attached at **Appendix 1**. The quotation in the attached format should be sealed in an envelope and addressed to and delivered to the address given below. The envelope shall be prominently marked on top with **"PROCUREMENT OF COMPUTER PERIPHERALS"**

7. Incomplete or conditional quotation shall not be entertained. No quotation shall be accepted after closing date and time.

8. All the supplier participating in the bidding process must submit:

- (a) Power of Attorney to sign the quotation;
- (b) photocopy of Trade Licence;
- (c) photocopy of GST Registration Certificate;
- (d) photocopy of PAN Card;
- (e) documents in support of existence/experience of the firm/organisation for a minimum of three years;
- (f) provision of After/Post Sale Service facilities;
- (g) a Certificate to the effect that the firm/organization is not blacklisted by any government department/semi-government/public sector organization; and
- (h) copy of all pages of Invitation for Quotations signed by the authorized signatory.

9. A bidder should quote price for a single Make/Brand for a particular item. In case, if the bidder quote price for multiple Make /Brands for the same item, then such quotations may be cancelled without further communication. Conditional quotation shall not be accepted.

10. Any firm/organization blacklisted by a government department/semi-government/public sector organization shall not be considered for this quotation process and the quotation will be rejected straightway.


11. **Validity of Quotation:** Quotation shall remain valid for a period not less than 60 days after the deadline date specified for submission and no request for any variation in quoted rates and/withdrawal of quotation on any ground by successful bidder shall be entertained during the validity period.

12. **Evaluation of Quotations:** The Client will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) are properly signed ; and



- (b) conform to the terms and conditions, and specifications.
- 12.1. The Quotations would be evaluated for all the items together.
- 12.2. GST shall not be taken into account in evaluation.
- 12.3. In evaluating the quotations, the Client will determine the evaluated price for each proposal by adjusting the price quotation to correct any arithmetical errors as follows:
- (a) where there is a discrepancy between unit rates in figures and in words, the rates in words will govern; and
- (b) if a bidder refuses to accept the correction, his quotation will be rejected.
- 12.4. To assist in the analysis, evaluation and computation of the quotations, the SPMU, NNP-Assam may ask bidders individually for clarification of their quotations. The request for clarification and the response shall be in writing.
- 12.5. The SPMU, NNP-Assam may invite the lowest evaluated bidder for negotiations.
13. **Award of contract:** The Client will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
- 13.1. Notwithstanding the above, the Client reserves the right to accept or reject any of the quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- 13.2. The bidder whose quotation is accepted will be notified of the award of contract by the Client prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order (format attached as **Appendix 2**).
14. Payment shall be made within 25 days after supply of the goods in good / acceptable conditions and receipt of the Invoice from the bidder.
15. Normal commercial warranty/ guarantee shall be applicable to the supplied goods.
16. You are requested to provide your offer latest by **15.00 hours on 8 May .2018**. Quotations will be opened immediately after deadline for submission of quotations in the presence of the bidders or their authorized representatives, who choose to attend.
17. We look forward to receiving your quotations and thank you for your interest in this project.

  
Project Director  
State Project Management Unit  
Neer Nirmal Pariyojana, Assam  
5th Floor, Redstone Building, G.S Road, Dispur, Guwahati – 781022





(To be given by the supplier in their official letter head)

**FORMAT OF QUOTATION**

Ref: IFQ No.

dated

S. No.	Brief Description of the Goods	Specifications	Unit	Quantity in No.	Quoted Unit Rate in INR Excluding GST	Total Amount in INR Excluding GST	
						In Figures	In Words
1	Compact Disc Re-writable- (CD-RW)	<b><u>SONY/MOSER BAER OR EQUIVALENT:</u></b> No. of times re-writable: 1000 Capacity: 700 Mb Replacement applicable if CD-RW is found damaged or not working as claimed	Box with 10 no. of CDs	1			
2	Digital Versatile Disc (DVD) - blank	<b><u>SONY/MOSER BAER OR EQUIVALENT:</u></b> Capacity: 4.7 GB each Replacement applicable if DVD is found damaged or not working as claimed	Box with 10 no. of DVDs	1			
3	Computer CD Wallet (80 CD Capacity)	Outer material: Leather Good quality zips No. of compartments: 1 or more Capacity: 80 CDs	Each	1			
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5	CD jewel cases	Material: Good quality plastic, sturdy make	Each	50			
6	USB Hybrid Pen Drive - 16 GB (USB 3.0 or higher)	<b><u>SANDISK/TRANSCEND/SONY OR EQUIVALENT:</u></b> HYBRID PEN DRIVE WITH MICRO-USB & STANDARD USB INTERFACE & DUAL CONNECTOR FLASH DRIVE O BE USED WITH PC & TABLET PC'S/ MOBILE PHONES, Memory: 16 GB, Hardware interface: USB 3.0 or higher (backward compatible with USB 2.0), Transfer Speed: 100 - 130 mbps, HYBRID PEN DRIVE WITH MICRO-USB & STANDARD USB INTERFACE & DUAL CONNECTOR FLASH DRIVE O BE USED WITH PC & TABLET PC'S/ *MOBILE PHONES Warranty applicable: 5 years brand replacement warrantee	Each	5			
7	Multimedia USB Keyboard and Mouse Combo- Wired	<b><u>LOGITECH/DELL/HP OR EQUIVALENT:</u></b> 104 keys, Standard layout with full-size F- keys and number pad, spill-resistant, adjustable tilt legs on bottom to increase the keyboard tilt by 8 degrees, Plug-and-play USB connection without the need to install, Easy-to-read bold and white character prints on keys, soft and silent keystrokes while typing, Glowing LED lights to indicate Caps Lock, Num Lock, and Scroll Lock, Warranty applicable: 3 years limited hardware replacement warrantee (Equivalent model: Logitech MK200 Media Wired Keyboard and Mouse Combo)	Each	1			
8	Multimedia USB Keyboard and Mouse Set - Wireless	<b><u>LOGITECH/DELL/HP OR EQUIVALENT:</u></b> Battery powered: 2 AAA (keyboard) and 1 AA (mouse) batteries, Unifying nono receiver for keyboard and mouse, Connection up to 10-meters without delays or dropouts, Glowing LED lights to indicate Caps Lock, Num Lock, and Scroll Lock, full size arrow (direction) keys. Warranty applicable: 3 years limited hardware warrantee	Each	1			
9	HP Laserjet 410A (CF410A)	Genuine HP Laserjet 410A (CF410A) Yellow Toner compatible with Color LaserJet Pro	Each	2			



S. No.	Brief Description of the Goods	Specifications	Unit	Quantity in No.	Quoted Unit Rate in INR Excluding GST	Total Amount in INR Excluding GST	
						In Figures	In Words
	Yellow Toner	M452DN Printer					
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11	HP Laserjet 410A (CF410A) Cyan Toner	Genuine HP Laserjet 410A (CF410A) Cyan Toner compatible with Color LaserJet Pro M452DN Printer	Each	2			
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	<b>TOTAL EXCLUDING GST</b>						
	<b>GST</b>						
	<b>TOTAL INCLUDING GST</b>						

**\*The evaluation will be done taking all the goods together and excluding GST**

**Gross Total Amount Including GST: INR**

We agree to supply the above goods in accordance with the technical specifications for a total contract price of INR ..... (amount in figures) (INDIAN RUPEES).....(amount in words)) within the period specified in the Invitation for Quotations.

We also confirm that the normal commercial warrantee/guarantee of ..... months shall apply to the offered goods.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery or collusive agreements with competitors.

**Signature of Supplier**



Email ID: [assam\\_worldbank@rediffmail.com](mailto:assam_worldbank@rediffmail.com)

Date:

To:

**Ref.:** Your Quotation no. \_\_\_\_\_ dated \_\_\_\_\_

S. No.	Brief Description of the Goods	Specifications	Quantity in No.	Quoted Unit Rate in INR Excluding GST	Total Amount in INR Excluding GST	
					In Figures	In Words
TOTAL EXCLUDING GST						
GST						
TOTAL INCLUDING GST						



Project Director  
State Project Management Unit  
Neer Nirmal Pariyojana- Assam  
5<sup>th</sup> Floor, Redstone Building  
G.S. Road, Dispur  
Guwahati-781022

5. GST will be considered at actual prevailing on the date of supply.
6. Standard Manufactures commercial Warranty/Guarantee shall be \_\_\_\_\_ months from the date of delivery and acceptance.
7. Payment shall be made within 25 days after supply of the goods in good / acceptable conditions and receipt of the Invoice from the bidder.

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