



GOVERNMENT OF ASSAM

STATE PROJECT MANAGEMENT UNIT, NEER NIRMAL PARIYOJANA, ASSAM

RWSSP-LIS, World Bank Project, 5th Floor, Redstone Building, G.S Road, Dispur, Guwahati – 781006

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No. SPMU/PROC/COMPUTERS & LAPTOPS/199/2016-17/4111

Date: 4 December 2017

INVITATION FOR QUOTATIONS FOR PROCUREMENT OF GOODS UNDER SHOPPING METHOD

To:

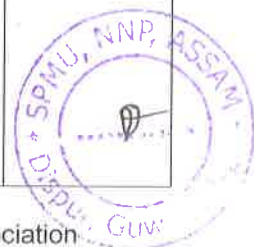
Subject: INVITATION FOR QUOTATIONS FOR “PROCUREMENT OF COMPUTERS AND PERIPHERALS FOR STATE PROJECT MANAGEMENT UNIT AND DISTRICT PROJECT MANAGEMENT UNITS (Ref. No. IN-SPMU-ASSAM-33064-GO-RFQ)”

1. You are invited to submit your most competitive quotation for the following goods:

S. No.	Brief Description of the Goods	Specifications	Quantity in No.	Delivery Period	Place of Delivery	Installation Requirement if any
1	Desktop PC	HP/LENOVO/DELL or equivalent: 64-bit Intel Core i5, 4 GB DDR3 RAM, 500 GB SATA HDD, Monitor: 46.99 CMS TFT or Larger, Keyboard: 104 Keys standard keyboard, Mouse: Optical Scroll USB, Ports: 6 USB Ports (2 in front), Audio ports for Microphone & Headphones in front, Minitower Cabinet, Optical Drive: DVD RW Drive SATA, OS: Genuine Windows 10 Pro 64 or above with preloaded antivirus software of 60 days validity (Equivalent Model: HP 202 G2 MT Business PC)	4	30 days from the date of issue of Supply Order	State Project Management Unit, Neer Nirmal Pariyojana, Assam, 5th Floor, Redstone Building, G.S. Road, Dispur, Guwahati – 781006	Demonstration and installation are required.
2	Laptop	HP/LENOVO/DELL or equivalent: Intel Core: i7, OS: Windows 10 Pro 64 or above, RAM: 4 GB expandable upto 8 GB, Hard Disk Capacity: 1 TB SATA 7200 rpm, Display: 35.56 CMS, Integrated: 8x DVD writer and integrated stereo speaker, USB Port: 2 x USB 2.0., 1 USB 3.0 (Equivalent Model: HP Probook 440 G2)(P7Q65PA)	13			
3	Wireless mouse for Laptop	HP/LOGITECH/DELL or equivalent: Compatible with Microsoft Windows 7 and higher, Sensor Resolution: 1000, 2.4 GHz wireless connectivity (Unifying supported), Wireless operating distance: Approx 10m (Equivalent Model: Logitech M235 Wireless Mouse)	24			
4	Projector Screen/Tripod	Dimensions: 183x122 cm (approx.) Matte White Projection, Screen material: High Gain Fabric, Resolution: 1920x1080, Aspect Ratio: 4:3, Brightness: >2500 Lumens, Accessories: Good Quality Heavy Tripod	6			



S. No.	Brief Description of the Goods	Specifications	Quantity in No.	Delivery Period	Place of Delivery	Installation Requirement if any
		Stand and Case for storage				
5	Camera	NIKON/CANON/SONY or equivalent: Megapixel: 20, Zoom: 4x optical, Memory: 16 GB. (Equivalent Model: NIKON COOLPIX A10)	6			
6	Landline Phone + Cordless Phone Combo	PANASONIC/MOTOROLA/UNIDEN or equivalent: 2 Line Operation, Corded Handset, Interference Free Cordless Device, Power Failure Protection, Maximum 10 Extra Handsets Compatibility, Digital Answering Machine, Caller ID with LCD Display, Long Range up to 5.38 Ghz, Electricity supply with power adapter (Equivalent Model: Uniden 2 Line Cordless Combo Dect 6.0 Landline Phone Model - 4096)	1			
7	Offline UPS	INTEX/SUKAM/MICROTEK or equivalent: FEATURES Capacity 1000VA / 600W Boost and buck AVR for voltage stabilization YES Auto restart while AC is recovering YES Simulated sine wave Stepped/Modified sine wave Off-Mode charging & Cold start function YES OUTPUT AC Voltage Regulation (Batt. Mode) 230VAC \pm 10% AC Mains Frequency (Batt. Mode) 50Hz \pm 1% Transfer Time Typical 4-8ms Waveform (Batt. Mode) Modified sinewave BATTERY Battery Type and Number 12V/ 7Ah x1 Backup Time (one PC @100w) 20-50 minutes Charging Current NA Typical Recharge Time 8 hours up to 90% capacity ALARM Low Battery Sounding every second Fault Continuously Sounding Battery Mode Sounding every 10 seconds Overload Alarm Sounding every 0.5 seconds Noise Level Less than 40Db (Equivalent Model: INTEX UPS GAMMA 1000)	10			
8	Antivirus	Quick heal Total Security 3 Years for 10 Users	2			
9	Cartridge for HP LaserJet Pro MFP M126NW Printer	HP 88A Toner	5			
10	Cartridge for HP LaserJet Pro MFP M12A Printer	HP 79A Toner	5			



2. Government of India has received a credit from the International Development Association equivalent to US\$500 billion towards the cost of the Rural Water Supply and Sanitation Project for Low Income States, now renamed as Neer Nirmal Pariyojana. The State Project Management Unit, Neer Nirmal Pariyona, Assam (SPMU, NNP-Assam), an implementing agency, intends to apply a part

of the proceeds of this credit to eligible payments under the contract for which this Invitation for Quotations is issued.

3. Bidding will be conducted under Shopping procurement method, specified in the World Bank's "Guidelines - Procurement of Goods, Works and Non-Consulting Services under IBRD Loans and IDA Credits and Grants by World Bank's Borrowers dated January 2011" and is open to all eligible bidders.

4. Bid Price:

- (a) The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and re-writing.
- (b) Goods and Services Tax (GST) shall be shown separately.
- (c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- (d) The Prices shall be quoted in Indian Rupees only.

5. Each bidder shall submit only one quotation. Bidder shall not contact other bidders in matters relating to this quotation.

6. The bidder shall submit the quotation as per format attached at **Appendix 1**. The quotation in the attached format should be sealed in an envelope and addressed to and delivered to the address given below. The envelope shall be prominently marked on top with **"PROCUREMENT OF COMPUTERS AND PERIPHERALS FOR STATE PROJECT MANAGEMENT UNIT AND DISTRICT PROJECT MANAGEMENT UNITS (Ref. No. IN-SPMU-ASSAM-33064-GO-RFQ)."**

7. Incomplete or conditional quotation shall not be entertained. No quotation shall be accepted after closing date and time.

8. All the supplier participating in the bidding process must submit:

- (a) Power of Attorney to sign the quotation;
- (b) photocopy of Trade Licence;
- (c) photocopy of GST Registration Certificate;
- (d) photocopy of PAN Card;
- (e) documents in support of existence and experience of the firm/organisation for a minimum of three years;
- (f) provision of After/Post Sale Service facilities;
- (g) a Certificate to the effect that the firm/organization is not blacklisted by any government department/semi-government/public sector organization; and
- (h) copy of all pages of Invitation for Quotations signed by the authorized signatory.

9. A bidder should quote price for a single Make/Brand for a particular item. In case, if the bidder quote price for multiple Make /Brands for the same item, then such quotations may be cancelled without further communication. Conditional quotation shall not be accepted.

10. Any firm/organization blacklisted by a government department/semi-government/public sector organization shall not be considered for this quotation process and the quotation will be rejected straightway.

11. **Validity of Quotation:** Quotation shall remain valid for a period not less than 45 days after the deadline date specified for submission and no request for any variation in quoted rates and/withdrawal of quotation on any ground by successful bidder shall be entertained during the validity period.

12. **Evaluation of Quotations:** The Client will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) are properly signed ; and
- (b) conform to the terms and conditions, and specifications.

12.1. The Quotations would be evaluated for all the items together.

12.2. GST shall not be taken into account in evaluation.

12.3. In evaluating the quotations, the Client will determine the evaluated price for each proposal by adjusting the price quotation to correct any arithmetical errors as follows:

- (a) where there is a discrepancy between unit rates in figures and in words, the rates in words will govern; and
- (b) if a bidder refuses to accept the correction, his quotation will be rejected.

12.4. To assist in the analysis, evaluation and computation of the quotations, the SPMU, NNP-Assam may ask bidders individually for clarification of their quotations. The request for clarification and the response shall be in writing.

12.5. The SPMU, NNP-Assam may invite the lowest evaluated bidder for negotiations.

13. **Award of contract:** The Client will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

13.1. Notwithstanding the above, the Client reserves the right to accept or reject any of the quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

13.2. The bidder whose quotation is accepted will be notified of the award of contract by the Client prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order (format attached as **Appendix 2**).

14. Payment shall be made within 25 days after supply of the goods in good / acceptable conditions and receipt of the Invoice from the bidder.

15. Normal commercial warranty/ guarantee shall be applicable to the supplied goods.

16. You are requested to provide your offer latest by **15.00 hours on 19 December 2017**. Quotations will be opened immediately after deadline for submission of quotations in the presence of the bidders or their authorized representatives, who choose to attend.

17. We look forward to receiving your quotations and thank you for your interest in this project.

Project Director
State Project Management Unit
Neer Nirmal Pariyojana, Assam
5th Floor, Redstone Building, G.S Road, Dispur, Guwahati – 781006



APPENDIX 1

(To be given by the supplier in their official letter head)

FORMAT OF QUOTATION

Ref: _IFQ No.

dated

S. No.	Brief Description of the Goods	Specifications	Quantity in No.	Quoted Unit Rate in INR Excluding GST	Total Amount in INR Excluding GST	
					In Figures	In Words
1	Desktop PC	HP/LENOVO/DELL or equivalent: 64-bit Intel Core i5, 4 GB DDR3 RAM, 500 GB SATA HDD, Monitor: 46.99 CMS TFT or Larger, Keyboard: 104 Keys standard keyboard, Mouse: Optical Scroll USB, Ports: 6 USB Ports (2 in front), Audio ports for Microphone & Headphones in front, Minitower Cabinet, Optical Drive: DVD RW Drive SATA, OS: Genuine Windows 10 Pro 64 or above with preloaded antivirus software of 60 days validity (Equivalent Model: HP 202 G2 MT Business PC)	4			
2	Laptop	HP/LENOVO/DELL or equivalent: Intel Core: i7, OS: Windows 10 Pro 64 or above, RAM: 4 GB expandable upto 8 GB, Hard Disk Capacity: 1 TB SATA 7200 rpm, Display: 35.56 CMS, Integrated: 8x DVD writer and integrated stereo speaker, USB Port: 2 x USB 2.0., 1 USB 3.0 (Equivalent Model: HP Probook 440 G2)(P7Q65PA)	13			
3	Wireless mouse for Laptop	HP/LOGITECH/DELL or equivalent: Compatible with Microsoft Windows 7 and higher, Sensor Resolution: 1000, 2.4 GHz wireless connectivity (Unifying supported), Wireless operating distance: Approx 10m (Equivalent Model: Logitech M235 Wireless Mouse)	24			
4	Projector Screen/Tripod	Dimensions: 183x122 cm (approx.) Matte White Projection, Screen material: High Gain Fabric, Resolution: 1920x1080, Aspect Ratio: 4:3, Brightness: >2500 Lumens, Accessories: Good Quality Heavy Tripod Stand and Case for storage	6			
5	Camera	NIKON/CANON/SONY or equivalent: Megapixel: 20, Zoom: 4x optical, Memory: 16 GB (Equivalent Model: NIKON COOLPIX A10)	6			



S. No.	Brief Description of the Goods	Specifications	Quantity in No.	Quoted Unit Rate in INR Excluding GST	Total Amount in INR Excluding GST	
					In Figures	In Words
6	Landline Phone + Cordless Phone Combo	PANASONIC/MOTOROLA/UNIDEN or equivalent: 2 Line Operation, Corded Handset, Interference Free Cordless Device, Power Failure Protection, Maximum 10 Extra Handsets Compatibility, Digital Answering Machine, Caller ID with LCD Display, Long Range up to 5.38 Ghz, Electricity supply with power adapter (Equivalent Model: Uniden 2 Line Cordless Combo Dect 6.0 Landline Phone Model - 4096)	1			
7	Offline UPS	INTEX/SUKAM/MICROTEK or equivalent: FEATURES Capacity 1000VA / 600W Boost and buck AVR for voltage stabilization YES Auto restart while AC is recovering YES Simulated sine wave Stepped/Modified sine wave Off-Mode charging & Cold start function YES OUTPUT AC Voltage Regulation (Batt. Mode) 230VAC \pm 10% AC Mains Frequency (Batt. Mode) 50Hz \pm 1% Transfer Time Typical 4-8ms Waveform (Batt. Mode) Modified sinewave BATTERY Battery Type and Number 12V/ 7Ah x1 Backup Time (one PC @100w) 20-50 minutes Charging Current NA Typical Recharge Time 8 hours up to 90% capacity ALARM Low Battery Sounding every second Fault Continuously Sounding Battery Mode Sounding every 10 seconds Overload Alarm Sounding every 0.5 seconds Noise Level Less than 40Db (Equivalent Model: INTEX UPS GAMMA 1000)	10			
8	Antivirus	Quick heal Total Security 3 Years for 10 Users	2			
9	Cartridge for HP LaserJet Pro MFP M126NW Printer	HP 88A Toner	5			
10	Cartridge for HP LaserJet Pro MFP M12A Printer	HP 79A Toner	5			

S. No.	Brief Description of the Goods	Specifications	Quantity In No.	Quoted Unit Rate in INR Excluding GST	Total Amount in INR Excluding GST	
					In Figures	In Words
TOTAL EXCLUDING GST						
GST						
GROSS TOTAL INCLUDING GST						

****The evaluation will be done taking all the goods together***

Gross Total Amount: INR

We agree to supply the above goods in accordance with the technical specifications for a total contract price of INR (amount in figures) (INDIAN RUPEES.....(amount in words)) within the period specified in the Invitation for Quotations.

We also confirm that the normal commercial warrantee/guarantee of months shall apply to the offered goods.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery or collusive agreements with competitors.

Signature of Supplier



Email ID: assam_worldbank@rediffmail.com

Date: _____

To:

Ref.: Your Quotation no. _____ dated _____



5. GST will be considered at actual prevailing on the date of supply.
6. Standard Manufactures commercial Warranty/Guarantee shall be _____ months from the date of delivery and acceptance.
7. Payment shall be made within 25 days after supply of the goods in good / acceptable conditions and receipt of the Invoice from the bidder.

Project Director
State Project Management Unit
Neer Nirmal Pariyojana, Assam
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