



GOVERNMENT OF ASSAM

STATE PROJECT MANAGEMENT UNIT, NEER NIRMAL PARIYOJANA, ASSAM

RWSSP-LIS, World Bank Project, 5th Floor, Redstone Building, G.S Road, Dispur, Guwahati – 781006

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No. SPMU/PROC/DPMU EQUIP,ITEMS,SERV./225/2017-18/ 4020 Date: 21 November 2017

INVITATION FOR QUOTATIONS FOR SUPPLY OF GOODS UNDER SHOPPING METHOD

To:

Subject: INVITATION FOR QUOTATIONS FOR “PROCUREMENT OF FURNITURE, FIXTURES AND EQUIPMENT FOR DISTRICT PROJECT MANAGEMENT UNIT-MORIGAON, NEER NIRMAL PARIYOJANA, ASSAM”

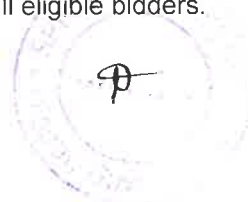
1. You are invited to submit your most competitive quotation for the following goods:

S. No.	Brief Description of the Goods	Specifications	Quantity in No.	Delivery Period	Place of Delivery	Installation Requirement if any
1	Steel Almirah	Size: 900Wx450Dx1321H (mm) Sliding door unit with steel door Colour: As directed by the DBE, Morigaon Equivalent Model: Godrej VSDU 6 with metal top	4	30 days from the date of issue of Supply Order	District Project Management Unit-Morigaon, Neer Nirmal Pariyojana, Assam, PHE Morigaon Division, Morigaon	Demonstration and installation are required.
2	Steel File Rack	Size: 900Wx450Dx1321H (mm) With lock facility and glass door Colour: As directed by the DBE, Morigaon Equivalent Model: Godrej VSDU 6 with metal top	1			
3	Office Desk	Size: 1655Wx900Dx725H (mm) Colour: As directed by the DBE, Morigaon Equivalent Model: Godrej S1070	4			
4	Printer/Photo-copier Table	Size: 1655Wx400Dx700H (mm) Particle board With bottom openable shutter in conceal hinge & lock to keep papers Colour: As directed by the DBE, Morigaon Equivalent Model: Godrej Companion C11	1			
5	Steel Cushioned Chair	Size: 700Wx700Dx900-1025Hx440-565Seat Height (mm) Swing mid back, height adjustable arms Equivalent Model: Godrej e ii 5002t	6			
6	Visitors Chair	520Lx430Wx860H Colour: As directed by the DBE, Morigaon Equivalent Model: Neelkamal Novella 19 Chair, Contemporary Style	12			

S. No.	Brief Description of the Goods	Specifications	Quantity in No.	Delivery Period	Place of Delivery	Installation Requirement if any
7	Meeting Chair	Plastic armless chair Colour: As directed by the DBE, Morigaon Equivalent Model: Neelkamal CHR 4002	36			
8	Inverter with Battery	Inverter: Luminous/Genus/Microtek or equivalent Capacity: 1100 VA Output power: 720 Watt (minimum) Standard Backup: 3-5 hours Sinewave output Weight: 10-18 kg Operating voltage: 180-260 V Battery: Tubular 150 Ah Battery with 4 years warranty Colour: As directed by the DBE, Morigaon	1			
9	Inverter Trolley	Plastic inverter standard trolley to house the inverter with battery at S. No. 8 above Colour: As directed by the DBE, Morigaon	1			
10	Ceiling Fan	Crompton/Bajaj/Usha or Equivalent Blade Size: 1200 mm No. of Blades: 3 Speed: 360 RPM minimum Operating Voltage: 220 – 240 V 5 Star Energy Efficient with BIS mark. Colour: As directed by the DBE, Morigaon	4			
11	Air Conditioner	Panasonic/Blue Star/Carrier/Voltas or Equivalent Capacity: 1.5 Ton, Control console: Remote Control, Indoor Noise Level: Not more than 41db Installation type: Split, Display type: Digital LED display Stabilizer free operation 3 Star Energy Efficient with BIS mark 10 years warranty on compressor. Colour: As directed by the DBE, Morigaon	2			
12	Water purifier	Water Flow Rate: 3 Litre per min Power Rating: 35 watts Ultraviolet Lamp: 16 watt Rated Voltage: 230 V 50Hz Fuse: 250 mA (S) Net Weight: 6.5 kg Dimensions: 355x102.5x307 (mm) approx. LED indicators to indicate when powered on and water ready to flow out Four stage purification system UV lamp Auto shut-off of UV lamp R.O.: No Equivalent Model: Eureka Forbes Aquaguard High Flow	1			

2. Government of India has received a credit from the International Development Association equivalent to US\$500 billion towards the cost of the Rural Water Supply and Sanitation Project for Low Income States, now renamed as Neer Nirmal Pariyojana. The State Project Management Unit, Neer Nirmal Pariyojana, Assam (SPMU, NNP-Assam), an implementing agency, intends to apply a part of the proceeds of this credit to eligible payments under the contract for which this Invitation for Quotations is issued.

3. Bidding will be conducted under Shopping procurement method, specified in the World Bank's "Guidelines - Procurement of Goods, Works and Non-Consulting Services under IBRD Loans and IDA Credits and Grants by World Bank's Borrowers" and is open to all eligible bidders.



4. Bid Price:

- (a) The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and re-writing.
- (b) Goods and Services Tax (GST) shall be shown separately.
- (c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- (d) The Prices shall be quoted in Indian Rupees only.

5. Each bidder shall submit only one quotation. Bidder shall not contact other bidders in matters relating to this quotation.

6. The bidder shall submit the quotation as per format attached at **Appendix 1**. The quotation in the attached format should be sealed in an envelope and addressed to and delivered to the address given below. The envelope shall be prominently marked on top with "PROCUREMENT OF FURNITURE, FIXTURES AND EQUIPMENT FOR DISTRICT PROJECT MANAGEMENT UNIT-MORIGAON, NEER NIRMAL PARIYOJANA, ASSAM."

7. Incomplete or conditional quotation shall not be entertained. No quotation shall be accepted after closing date and time.

8. All the supplier participating in the bidding process must submit:

- (a) Power of Attorney to sign the quotation;
- (b) photocopy of Trade Licence;
- (c) photocopy of GST Registration Certificate;
- (d) photocopy of PAN Card;
- (e) documents in support of existence and experience of the firm/organisation for a minimum of three years;
- (f) provision of After/Post Sale Service facilities;
- (g) a Certificate to the effect that the firm/organization is not blacklisted by any government department/semi-government/public sector organization; and
- (h) copy of all pages of Invitation for Quotations signed by the authorized signatory.

9. A bidder should quote price for a single Make/Brand for a particular item. In case, if the bidder quote price for multiple Make /Brands for the same item, then such quotations may be cancelled without further communication. Conditional quotation shall not be accepted.


10. Any firm/organization blacklisted by a government department/semi-government/public sector organization shall not be considered for this quotation process and the quotation will be rejected straightway.

11. **Validity of Quotation:** Quotation shall remain valid for a period not less than 45 days after the deadline date specified for submission and no request for any variation in quoted rates and/withdrawal of quotation on any ground by successful bidder shall be entertained during the validity period.

12. **Evaluation of Quotations:** The Client will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) are properly signed ; and

- (b) conform to the terms and conditions, and specifications.
- 12.1. The Quotations would be evaluated for all the items together.
- 12.2. GST shall not be taken into account in evaluation.
- 12.3. In evaluating the quotations, the Client will determine the evaluated price for each proposal by adjusting the price quotation to correct any arithmetical errors as follows:
- (a) where there is a discrepancy between unit rates in figures and in words, the rates in words will govern; and
- (b) if a bidder refuses to accept the correction, his quotation will be rejected.
- 12.4. To assist in the analysis, evaluation and computation of the quotations, the SPMU, NNP-Assam may ask bidders individually for clarification of their quotations. The request for clarification and the response shall be in writing.
- 12.5. The SPMU, NNP-Assam may invite the lowest evaluated bidder for negotiations.
13. **Award of contract:** The Client will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
- 13.1. Notwithstanding the above, the Client reserves the right to accept or reject any of the quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- 13.2. The bidder whose quotation is accepted will be notified of the award of contract by the Client prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order (format attached as **Appendix 2**).
14. Payment shall be made within 25 days after supply of the goods in good / acceptable conditions and receipt of the Invoice from the bidder.
15. Normal commercial warranty/ guarantee shall be applicable to the supplied goods.
16. You are requested to provide your offer latest by **15.00 hours on 5 December 2017**. Quotations will be opened immediately after deadline for submission of quotations in the presence of the bidders or their authorized representatives, who choose to attend.
17. We look forward to receiving your quotations and thank you for your interest in this project.


Project Director
State Project Management Unit
Neer Nirmal Pariyojana, Assam
5th Floor, Redstone Building, G.S Road, Dispur, Guwahati – 781006



APPENDIX 1

(To be given by the supplier in their official letter head)

FORMAT OF QUOTATION

Ref: IFQ No.

dated

S. No.	Brief Description of the Goods	Specifications	Quantity in No.	Quoted Unit Rate in INR Excluding GST	Total Amount in INR Excluding GST	
					In Figures	In Words
1	Steel Almirah	Size: 900Wx450Dx1321H (mm) Sliding door unit with steel door Colour: As directed by the DBE, Morigaon Equivalent Model: Godrej VSDU 6 with metal top	4			
2	Steel File Rack	Size: 900Wx450Dx1321H (mm) With lock facility and glass door Colour: As directed by the DBE, Morigaon Equivalent Model: Godrej VSDU 6 with metal top	1			
3	Office Desk	Size: 1655Wx900Dx725H (mm) Colour: As directed by the DBE, Morigaon Equivalent Model: Godrej S1070	4			
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8	Inverter with Battery	Inverter: Luminous/Genus/Microtek or equivalent Capacity: 1100 VA Output power: 720 Watt (minimum) Standard Backup: 3-5 hours Sinewave output Weight: 10-18 kg Operating voltage: 180-260 V Battery: Tubular 150 Ah Battery with 4 years warranty Colour: As directed by the DBE, Morigaon	1			
9	Inverter Trolley	Plastic inverter standard trolley to house the inverter with battery at S. No. 8 above Colour: As directed by the DBE, Morigaon	1			
10	Ceiling Fan	Crompton/Bajaj/Usha or Equivalent Blade Size: 1200 mm No. of Blades: 3	4			

S. No.	Brief Description of the Goods	Specifications	Quantity in No.	Quoted Unit Rate in INR Excluding GST	Total Amount in INR Excluding GST	
					In Figures	In Words
		Speed: 360 RPM minimum Operating Voltage: 220 – 240 V 5 Star Energy Efficient with BIS mark. Colour: As directed by the DBE, Morigaon				
11	Air Conditioner	Panasonic/Blue Star/Carrier/Voltas or Equivalent Capacity: 1.5 Ton, Control console: Remote Control, Indoor Noise Level: Not more than 41db Installation type: Split, Display type: Digital LED display Stabilizer free operation 3 Star Energy Efficient with BIS mark 10 years warranty on compressor. Colour: As directed by the DBE, Morigaon	2			
12	Water purifier	Water Flow Rate: 3 Litre per min Power Rating: 35 watts Ultraviolet Lamp: 16 watt Rated Voltage: 230 V 50Hz Fuse: 250 mA (S) Net Weight: 6.5 kg Dimensions: 355x102.5x307 (mm) approx. LED indicators to indicate when powered on and water ready to flow out Four stage purification system UV lamp Auto shut-off of UV lamp R.O.: No Equivalent Model: Eureka Forbes Aquaguard High Flow	1			
TOTAL EXCLUDING GST						
GST						
TOTAL INCLUDING GST						

***The evaluation will be done taking all the goods together**

Gross Total Amount Including GST: INR

We agree to supply the above goods in accordance with the technical specifications for a total contract price of INR (amount in figures) (INDIAN RUPEES).....(amount in words)) within the period specified in the Invitation for Quotations.

We also confirm that the normal commercial warrantee/guarantee of months shall apply to the offered goods.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery or collusive agreements with competitors.

Signature of Supplier



**GOVERNMENT OF ASSAM****STATE PROJECT MANAGEMENT UNIT, NEER NIRMAL PARIYOJANA, ASSAM**

RWSSP-LIS, World Bank Project, 5th Floor, Redstone Building, G.S Road, Dispur, Guwahati – 781006

Website: www.nnpdassam.org

Phone No. 0361 – 2334345

Email ID: assam_worldbank@rediffmail.com

No.

Date:

SUPPLY ORDER

To:

Subject: PROCUREMENT OF FURNITURE, FIXTURES AND EQUIPMENT FOR DISTRICT PROJECT MANAGEMENT UNIT-MORIGAON, NEER NIRMAL PARIYOJANA, ASSAM

Ref.: Your Quotation no.

dated

1. Your quotation no. of (Date) for the supply of has been accepted. You are requested to supply the following goods at the rates quoted by you and specified against each as per the specifications and terms & conditions specified hereunder:

S. No.	Brief Description of the Goods	Specifications	Quantity in No.	Quoted Unit Rate in INR Excluding GST	Total Amount in INR Excluding GST	
					In Figures	In Words
TOTAL EXCLUDING GST						
GST						
TOTAL INCLUDING GST						

Gross Total Amount Including GST: INR

2. Delivery Period: 30 days from the date of issue of this Supply Order.

3. Place of delivery: Morigaon, Assam



4. Consignee Address:

Design Build Engineer
District Project Management Unit-Morigaon, Neer Nirmal Pariyojana, Assam
PHE Morigaon Division
Morigaon, Assam
Pin: 7852105

5. GST will be considered at actual prevailing on the date of supply.

6. Standard Manufactures commercial Warranty/Guarantee shall be _____ months from the date of delivery and acceptance.

7. Payment shall be made within 25 days after supply of the goods in good / acceptable conditions and receipt of the Invoice from the bidder.

Project Director
State Project Management Unit
Neer Nirmal Pariyojana, Assam
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