



GOVERNMENT OF ASSAM

STATE PROJECT MANAGEMENT UNIT, NEER NIRMAL PARIYOJANA-ASSAM

RWSSP-LIS, World Bank Project, 5th Floor, Redstone Building, G.S. Road, Dispur, Guwahati – 781022

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No. SPMU/PROC/DPMU EQUIP,ITEMS,SERV./225/2017-18/ **5677** Date: 14 September 2018

INVITATION FOR QUOTATIONS FOR SUPPLY OF GOODS UNDER SHOPPING METHOD

To:

Subject: INVITATION FOR QUOTATIONS FOR “PROCUREMENT OF FURNITURE, FIXTURES AND EQUIPMENT FOR DISTRICT PROJECT MANAGEMENT UNIT-JORHAT, NEER NIRMAL PARIYOJANA-ASSAM (Ref. No. IN-SPMU-ASSAM-61947-GO-RFQ)”

1. You are invited to submit your most competitive quotation for the following goods:

S. No.	Brief Description of the Goods	Specifications	Quantity in No.	Delivery Period	Place of Delivery	Installation Requirement if any
1	Office Almira	Size: 1981H x 916W x 486D (mm) Material: Steel Colour: As directed Equivalent Model: Godrej Storewel Plain	6	30 days from the date of issue of Supply Order	District Project Management Unit-Jorhat, Neer Nirmal Pariyojana, Assam, PHE Jorhat Division, Jorhat	Demonstration and installation are required.
2	Office Table	Size: Main Desk: 1200Wx600Dx750H, Side Unit: 900Wx450Dx750H (mm), Mobile Pedestal:390Wx 435Dx 529H (mm) Colour: As directed Equivalent Model: Godrej Office Table: Mayfair Main Desk+Side Unit+Mobile Pedestal	1			
3	Office Table with CPU Hanger	Size: 1500Wx750Dx728H (mm) Colour: As directed Equivalent Model: Godrej Office Table Enterprise 1500 with CPU Holder and Storage Space	3			
4	Revolving Chair-High Back	Size: 760Wx760Dx1015-1175H (mm), Seat Height: 469-559 (mm) Equivalent Model: Godrej Kareena High Back	1			
5	Revolving Chair-Mid Back	Size: W 760Wx760Dx890-1050H (mm), Seat Height: 469-559 (mm) Equivalent Model: Godrej Kareena Mid Back	3			
6	Chair without Arms	Size: 560Lx436Wx870H (mm) Plastic material Colour: As directed Equivalent Model: Neelkamal CHR4025	60			
7	Water purifier	Water Flow Rate: 3 Litre per min Power Rating: 35 watts Ultraviolet Lamp: 16 watt	1			



S. No.	Brief Description of the Goods	Specifications	Quantity in No.	Delivery Period	Place of Delivery	Installation Requirement if any																														
		Rated Voltage: 230 V 50Hz Fuse: 250 mA (S) Net Weight: 6.5 kg Dimensions: 355x102.5x307 (mm) approx. LED indicators to indicate when powered on and water ready to flow out Four stage purification system UV lamp Auto shut-off of UV lamp R.O.: No																																		
8	Air Conditioner	Panasonic/Blue Star/Carrier/Voltas or Equivalent Capacity: 1.0 Ton, Control console: Remote Control, Indoor Noise Level: Not more than 41db Installation type: Split, Display type: Digital LED display Stabilizer free operation 3 Star Energy Efficient with BIS mark 10 years warranty on compressor. Colour: As directed	2																																	
9	Air Conditioner	Panasonic/Blue Star/Carrier/Voltas or Equivalent Capacity: 1.5 Ton, Control console: Remote Control, Indoor Noise Level: Not more than 41db Installation type: Split, Display type: Digital LED display Stabilizer free operation 3 Star Energy Efficient with BIS mark 10 years warranty on compressor. Colour: As directed	2																																	
10	Photocopier	<table><tr><td>Print Specifications</td><td></td></tr><tr><td>Printing Method</td><td>Monochrome Laser Beam Printing</td></tr><tr><td>Print Speed A4</td><td>Up to 33ppm</td></tr><tr><td>Print Resolution</td><td>600 x 600dpi</td></tr><tr><td>Print Quality with Image Refinement Technology</td><td>1200 x 1200dpi (equivalent) 2400 (equivalent) x 600dpi</td></tr><tr><td>Print Language</td><td>UFR II, PCL 6, Adobe PostScript3</td></tr><tr><td>Auto Duplex Print</td><td>Standard</td></tr><tr><td>Available Paper Size for Auto Duplex Print</td><td>A4, Legal¹, Letter, Foolscap, Indian Legal</td></tr><tr><td>Print Margins</td><td>10mm - top, bottom, left, right (Envelope Size) 5mm - top, bottom, left, right (Other than Envelope Size)</td></tr><tr><td>Direct Print from USB</td><td>Supported File format: JPEG, TIFF, PDF</td></tr><tr><td>Print Features</td><td>Poster, Booklet, Watermark, Page Composer, Toner Saver</td></tr><tr><td>Copy Specifications</td><td></td></tr><tr><td>Copy Speed A4</td><td>Up to 33ppm</td></tr><tr><td>Copy Resolution</td><td>Up to 600 x 600dpi</td></tr><tr><td>Maximum Number of</td><td>Up to 999 copies</td></tr></table>	Print Specifications		Printing Method	Monochrome Laser Beam Printing	Print Speed A4	Up to 33ppm	Print Resolution	600 x 600dpi	Print Quality with Image Refinement Technology	1200 x 1200dpi (equivalent) 2400 (equivalent) x 600dpi	Print Language	UFR II, PCL 6, Adobe PostScript3	Auto Duplex Print	Standard	Available Paper Size for Auto Duplex Print	A4, Legal ¹ , Letter, Foolscap, Indian Legal	Print Margins	10mm - top, bottom, left, right (Envelope Size) 5mm - top, bottom, left, right (Other than Envelope Size)	Direct Print from USB	Supported File format: JPEG, TIFF, PDF	Print Features	Poster, Booklet, Watermark, Page Composer, Toner Saver	Copy Specifications		Copy Speed A4	Up to 33ppm	Copy Resolution	Up to 600 x 600dpi	Maximum Number of	Up to 999 copies	1			
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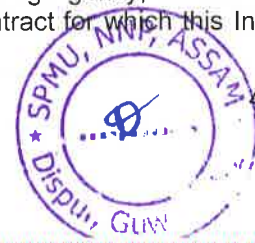


S. No.	Brief Description of the Goods	Specifications		Quantity in No.	Delivery Period	Place of Delivery	Installation Requirement if any
		Copies					
		Reduce/Enlarge ment	25 - 400% in 1% increments				
		Copy Features	Frame Erase, Memory Sort, 2 on 1, 4 on 1, ID Card Copy				
		Scan Specifications					
		Scan Type	Color Contact Image Sensor				
		Scan Resolution	Optical: Up to 600 x 600dpi Driver Enhanced: Up to 9600 x 9600dpi				
		Scan Speed	Approx. 3 sec per sheet (Monochrome) Approx. 7 sec per sheet (Colour)				
		Color Depth	24-bit				
		Duplex Scan	Yes				
		Pull Scan	Yes, USB and Network				
		Push Scan (Scan To PC) with MF Scan Utility	Yes, USB and Network				
		Scan To USB (via USB Host)	Yes				
		Scan To Cloud	MF Scan Utility				
		Scan Driver Compatibility	TWAIN, WIA				
		SEND Specifications					
		SEND Method	SMB, E-mail, FTP, iFAX Simple				
		Colour Mode	Full Colour, Grayscale, Monochrome				
		Scan Resolution	300 x 300dpi, 200 x 200dpi				
		File Format	JPEG, TIFF, PDF, Compact PDF, PDF (OCR)				
		Paper Handling Specifications					
		Duplex Auto Document Feeder (ADF) (Based on 80g/m ²)	50 sheets				
		Available Paper Size for ADF	Maximum Legal				
		Paper Input (Based on Plain Paper 60-89g/m ²)	Standard Cassette	250 sheets			
			Multi-Purpose Tray	50 sheets			
			Optional Paper Feeder	500 sheets			
			Maximum Paper Capacity	800 sheets			
		Paper Output	150 sheets (face down), 1 sheet (face up)				
		Paper Sizes	Standard Cassette / Optional Paper Feeder	Maximum Legal			
			Multi-Purpose Tray	Maximum Legal			
		Connectivity &					



S. No.	Brief Description of the Goods	Specifications			Quantity in No.	Delivery Period	Place of Delivery	Installation Requirement if any
		Software						
		Standard Interfaces	Wired	USB Device 2.0 High-Speed, 10 / 100 / 1000 Base-T Ethernet (Network)				
			Wireless	Wi-Fi 802.11b/g/n (Infrastructure mode, WPS Easy Setup), Direct Connection				
		Network Protocol	Print: LPD, RAW, WSD-Print (IPv4, IPv6) Scan: Email, SMB, WSD-Scan (IPv4, IPv6) TCP / IP Application Services: Bonjour (mDNS), HTTP, HTTPS, POP before SMTP (IPv4, IPv6) DHCP, ARP + PING, Auto IP, WINS (IPv4), DHCPv6 (IPv6) Management: SNMPv1, SNMPv3 (IPv4, IPv6)					
		Network Security	Wired	IP / Mac address filtering, HTTPS, SNMPv3, IEEE802.1x				
			Wireless	WEP 64 / 128 bit, WPA-PSK (TKIP / AES), WPA2-PSK (AES)				
		One-Push Wireless Configuration	Wi-Fi Protected Setup (WPS)					
		Department ID	Yes, up to 300 IDs					
		Mobile Solutions	Canon PRINT Business, Apple® AirPrint™, Mopria® Print Service, Google Cloud Print™, Canon Print Service					
		Address Book	LDAP					
		Compatible Operating Systems	Windows® 10, Windows® 7, Windows® Vista					
		Software Included	Printer driver, Fax driver, Scanner driver, Network Scan Utility, MF Scan Utility, Presto! PageManager, Toner Status					
		General Specifications						
		Device Memory	1 GB					
		Power Requirements	AC 220 - 240V (±10%), 50 / 60Hz (±2Hz)					

2. Government of India has received a credit from the International Development Association equivalent to US\$500 billion towards the cost of the Rural Water Supply and Sanitation Project for Low Income States, now renamed as Neer Nirmal Pariyojana. The State Project Management Unit, Neer Nirmal Pariyojana-Assam (SPMU, NNP-Assam), an implementing agency, intends to apply a part of the proceeds of this credit to eligible payments under the contract for which this Invitation for Quotations is issued.



3. Bidding will be conducted under Shopping procurement method, specified in the World Bank's "Guidelines - Procurement of Goods, Works and Non-Consulting Services under IBRD Loans and IDA Credits and Grants by World Bank's Borrowers" and is open to all eligible bidders.

4. Bid Price:

- (a) The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and re-writing.
- (b) Goods and Services Tax (GST) shall be shown separately.
- (c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- (d) The Prices shall be quoted in Indian Rupees only.

5. Each bidder shall submit only one quotation. Bidder shall not contact other bidders in matters relating to this quotation.

6. The bidder shall submit the quotation as per format attached at **Appendix 1**. The quotation in the attached format should be sealed in an envelope and addressed to and delivered to the address given below. The envelope shall be prominently marked on top with "PROCUREMENT OF FURNITURE, FIXTURES AND EQUIPMENT FOR DISTRICT PROJECT MANAGEMENT UNIT- JORHAT, NEER NIRMAL PARIYOJANA-ASSAM."

7. Incomplete or conditional quotation shall not be entertained. No quotation shall be accepted after closing date and time.

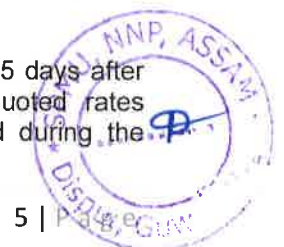
8. All the supplier participating in the bidding process must submit:

- (a) Power of Attorney to sign the quotation;
- (b) photocopy of Trade Licence;
- (c) photocopy of GST Registration Certificate;
- (d) photocopy of PAN Card;
- (e) documents in support of existence/experience of the firm/organisation for a minimum of three years;
- (f) provision of After/Post Sale Service facilities;
- (g) a Certificate to the effect that the firm/organization is not blacklisted by any government department/semi-government/public sector organization; and
- (h) copy of all pages of Invitation for Quotations signed by the authorized signatory.

9. A bidder should quote price for a single Make/Brand for a particular item. In case, if the bidder quote price for multiple Make /Brands for the same item, then such quotations may be cancelled without further communication. Conditional quotation shall not be accepted.

10. Any firm/organization blacklisted by a government department/semi-government/public sector organization shall not be considered for this quotation process and the quotation will be rejected straightway.

11. **Validity of Quotation:** Quotation shall remain valid for a period not less than 45 days after the deadline date specified for submission and no request for any variation in quoted rates and/withdrawal of quotation on any ground by successful bidder shall be entertained during the validity period.



12. **Evaluation of Quotations:** The Client will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) are properly signed ; and
- (b) conform to the terms and conditions, and specifications.

12.1. The Quotations would be evaluated for all the items together.

12.2. GST shall not be taken into account in evaluation.

12.3. In evaluating the quotations, the Client will determine the evaluated price for each proposal by adjusting the price quotation to correct any arithmetical errors as follows:

- (a) where there is a discrepancy between unit rates in figures and in words, the rates in words will govern; and
- (b) if a bidder refuses to accept the correction, his quotation will be rejected.

12.4. To assist in the analysis, evaluation and computation of the quotations, the SPMU, NNP-Assam may ask bidders individually for clarification of their quotations. The request for clarification and the response shall be in writing.

12.5. The SPMU, NNP-Assam may invite the lowest evaluated bidder for negotiations.

13. **Award of contract:** The Client will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

13.1. Notwithstanding the above, the Client reserves the right to accept or reject any of the quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

13.2. The bidder whose quotation is accepted will be notified of the award of contract by the Client prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order (format attached as **Appendix 2**).

14. Payment shall be made within 25 days after supply of the goods in good / acceptable conditions and receipt of the Invoice from the bidder.

15. Normal commercial warranty/ guarantee shall be applicable to the supplied goods.

16. You are requested to provide your offer latest by **15.00 hours on 28 September 2018**. Quotations will be opened immediately after deadline for submission of quotations in the presence of the bidders or their authorized representatives, who choose to attend.

17. We look forward to receiving your quotations and thank you for your interest in this project.


Project Director
State Project Management Unit
Neer Nirmal Pariyojana-Assam
5th Floor, Redstone Building, G.S. Road, Dispur, Guwahati – 781022



APPENDIX 1

(To be given by the supplier in their official letter head)

FORMAT OF QUOTATION

Ref: IFQ No.

dated

S. No.	Brief Description of the Goods	Specifications	Quantity in No.	Quoted Unit Rate in INR Excluding GST	Total Amount in INR Excluding GST	
					In Figures	In Words
1	Office Almirah	Size: 1981H x 916W x 486D (mm) Material: Steel Colour: As directed Equivalent Model: Godrej Storewel Plain	6			
2	Office Table	Size: Main Desk: 1200Wx600Dx750H, Side Unit: 900Wx450Dx750H (mm), Mobile Pedestal: 390Wx 435Dx 529H (mm) Colour: As directed Equivalent Model: Godrej Office Table: Mayfair Main Desk+Side Unit+Mobile Pedestal	1			
3	Office Table with CPU Hanger	Size: 1500Wx750Dx728H (mm) Colour: As directed Equivalent Model: Godrej Office Table Enterprise 1500 with CPU Holder and Storage Space	3			
4	Revolving Chair-High Back	Size: 760Wx760Dx1015-1175H (mm), Seat Height: 469-559 (mm) Equivalent Model: Godrej Kareena High Back	1			
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6	Chair without Arms	Size: 560Lx436Wx870H (mm) Plastic material Colour: As directed Equivalent Model: Neelkamal CHR4025	60			
7	Water purifier	Water Flow Rate: 3 Litre per min Power Rating: 35 watts Ultraviolet Lamp: 16 watt Rated Voltage: 230 V 50Hz Fuse: 250 mA (S) Net Weight: 6.5 kg Dimensions: 355x102.5x307 (mm) approx. LED indicators to indicate when powered on and water ready to flow out Four stage purification system UV lamp Auto shut-off of UV lamp R.O.: No	1			
8	Air Conditioner	Panasonic/Blue Star/Carrier/Voltas or Equivalent Capacity: 1.0 Ton, Control console: Remote Control, Indoor Noise Level: Not more than 41db Installation type: Split,	2			



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		Display type: Digital LED display Stabilizer free operation 3 Star Energy Efficient with BIS mark 10 years warranty on compressor. Colour: As directed																																														
9	Air Conditioner	Panasonic/Blue Star/Carrier/Voltas or Equivalent Capacity: 1.5 Ton, Control console: Remote Control, Indoor Noise Level: Not more than 41db Installation type: Split, Display type: Digital LED display Stabilizer free operation 3 Star Energy Efficient with BIS mark 10 years warranty on compressor. Colour: As directed	2																																													
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			Approx. 7 sec per sheet (Colour)				
		Color Depth	24-bit				
		Duplex Scan	Yes				
		Pull Scan	Yes, USB and Network				
		Push Scan (Scan To PC) with MF Scan Utility	Yes, USB and Network				
		Scan To USB (via USB Host)	Yes				
		Scan To Cloud	MF Scan Utility				
		Scan Driver Compatibility	TWAIN, WIA				
		SEND Specifications					
		SEND Method	SMB, E-mail, FTP, iFAX Simple				
		Colour Mode	Full Colour, Grayscale, Monochrome				
		Scan Resolution	300 x 300dpi, 200 x 200dpi				
		File Format	JPEG, TIFF, PDF, Compact PDF, PDF (OCR)				
		Paper Handling Specifications					
		Duplex Auto Document Feeder (ADF) (Based on 80g/m ²)	50 sheets				
		Available Paper Size for ADF	Maximum Legal				
		Paper Input (Based on Plain Paper 60-89g/m ²)	Standard Cassette	250 sheets			
			Multi-Purpose Tray	50 sheets			
			Optional Paper Feeder	500 sheets			
			Maximum Paper Capacity	800 sheets			
		Paper Output	150 sheets (face down), 1 sheet (face up)				
		Paper Sizes	Standard Cassette / Optional Paper Feeder	Maximum Legal			
			Multi-Purpose Tray	Maximum Legal			
		Connectivity & Software					
		Standard Interfaces	Wired	USB Device 2.0 High-Speed, 10 / 100 / 1000 Base-T Ethernet (Network)			
			Wireless	Wi-Fi 802.11b/g/n (Infrastructure mode)			

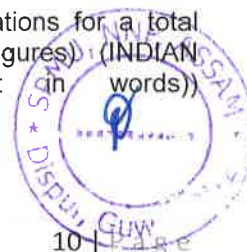


S. No.	Brief Description of the Goods	Specifications			Quantity in No.	Quoted Unit Rate in INR Excluding GST	Total Amount in INR Excluding GST	
							In Figures	In Words
				WPS Easy Setup), Direct Connection				
		Network Protocol	Print: LPD, RAW, WSD-Print (IPv4, IPv6) Scan: Email, SMB, WSD-Scan (IPv4, IPv6) TCP / IP Application Services: Bonjour (mDNS), HTTP, HTTPS, POP before SMTP (IPv4, IPv6) DHCP, ARP + PING, Auto IP, WINS (IPv4), DHCPv6 (IPv6) Management: SNMPv1, SNMPv3 (IPv4, IPv6)					
		Network Security	Wired	IP / Mac address filtering, HTTPS, SNMPv3, IEEE802.1x				
			Wireless	WEP 64 / 128 bit, WPA-PSK (TKIP / AES), WPA2-PSK (AES)				
		One-Push Wireless Configuration	Wi-Fi Protected Setup (WPS)					
		Department ID	Yes, up to 300 IDs					
		Mobile Solutions	Canon PRINT Business, Apple® AirPrint™, Mopria® Print Service, Google Cloud Print™, Canon Print Service					
		Address Book	LDAP					
		Compatible Operating Systems	Windows® 10, Windows® 7, Windows® Vista					
		Software Included	Printer driver, Fax driver, Scanner driver, Network Scan Utility, MF Scan Utility, Presto! PageManager, Toner Status					
		General Specifications						
		Device Memory	1 GB					
		Power Requirements	AC 220 - 240V (±10%), 50 / 60Hz (±2Hz)					
TOTAL EXCLUDING GST								
GST								
TOTAL INCLUDING GST								

***The evaluation will be done taking all the goods together**

Gross Total Amount Including GST: INR

We agree to supply the above goods in accordance with the technical specifications for a total contract price of INR (amount in figures) (INDIAN RUPEES)..... (amount in words) within the period specified in the Invitation for Quotations.



We also confirm that the normal commercial warrantee/guarantee of months shall apply to the offered goods.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery or collusive agreements with competitors.

Signature of Supplier





GOVERNMENT OF ASSAM

STATE PROJECT MANAGEMENT UNIT, NEER NIRMAL PARIYOJANA-ASSAM

RWSSP-LIS, World Bank Project, 5th Floor, Redstone Building, G.S. Road, Dispur, Guwahati – 781022

Website: <https://phennp.assam.gov.in>

Phone No. 0361 – 2334345

Email ID: assam_worldbank@rediffmail.com

No.

Date:

SUPPLY ORDER

To:

Subject: PROCUREMENT OF FURNITURE, FIXTURES AND EQUIPMENT FOR DISTRICT PROJECT MANAGEMENT UNIT-JORHAT, NEER NIRMAL PARIYOJANA-ASSAM (Ref. No. IN-SPMU-ASSAM-61947-GO-RFQ)

Ref.: Your Quotation no. _____ dated _____

1. Your quotation no. _____ of (Date) _____ for the supply of _____ has been accepted. You are requested to supply the following goods at the rates quoted by you and specified against each as per the specifications and terms & conditions specified hereunder:

S. No.	Brief Description of the Goods	Specifications	Quantity in No.	Quoted Unit Rate in INR Excluding GST	Total Amount in INR Excluding GST	
					In Figures	In Words
TOTAL EXCLUDING GST						
GST						
TOTAL INCLUDING GST						

Gross Total Amount Including GST: INR

2. Delivery Period: 30 days from the date of issue of this Supply Order.
3. Place of delivery: Jorhat, Assam
4. Consignee Address:

Design Build Engineer
District Project Management Unit-Jorhat, Neer Nirmal Pariyojana-Assam
PHE Jorhat Division
Jorhat, Assam
Pin: 785001



5. GST will be considered at actual prevailing on the date of supply.
6. Standard Manufactures commercial Warranty/Guarantee shall be months from the date of delivery and acceptance.
7. Payment shall be made within 25 days after supply of the goods in good / acceptable conditions and receipt of the Invoice from the bidder.

Project Director
State Project Management Unit
Neer Nirmal Pariyojana-Assam
5th Floor, Redstone Building
G.S. Road, Dispur
Guwahati – 781022

